

Expression of Interest (Eoi) For Vendor Enlistment

(Period-January 2027-December 2028)

With

Research, Training and Management (RTM) International

Invited by: Research, Training and Management (RTM) International
581, Shewrapara, Mirpur, Dhaka

Contact Person: Director (Administration and Finance)

Telephone: 880-2- 48035921, 9015726

E-mail: procurement@rtm-international.org

Note: Short listed Vendors will be provided with detailed specification of Work/Supplies/Contract during the period 01 January 2027 to 31 December 2028

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Vendor Information Form

1. Name of Organization: _____
2. Nature of Business: _____
3. Owner's Name: _____
4. Present Address: _____
5. Number of years/months: _____
In current address
6. Key contact person: _____
 - a. Full Name: _____
 - b. Designation: _____
 - c. Contact No: _____
7. Years of experience
In the business: _____
8. Official telephone no: _____
9. Official Fax No: (if any) _____
10. Official E-mail address: _____
11. Trade License No.: _____
12. TIN No.: _____
13. VAT Registration No.: _____
14. Bank Reference:
 - a. Name of Bank: _____
 - b. Branch name: _____
 - c. Account Name: _____

15. References of other organizations worked with:

Sl. No.	Name of the Focal Person & Contact Number	Designation	Company Name	Address
01.				
02.				
03.				

16. Attachment:

- a. Trade License copy: ☐ Attached.
- b. TIN certificate Copy: ☐ Attached.
- c. VAT registration certificate Copy: ☐ Attached.

17. Please (✓) in the following Table based on your interest to bid:

- ☐ a. General Supplies (Stationeries, Office Supplies & Training Materials).
- ☐ b. Printing, Publications and Books.
- ☐ c. Travel agencies.
- ☐ d. Transport service, carrying service, vehicle rental service.
- ☐ e. Catering/ Food Supplies.
- ☐ f. Readymade Garments.
- ☐ g. Emergency Supplies.
- ☐ h. Medical Equipment.
- ☐ i. Medical Supplies.
- ☐ j. Medicine/Drugs.
- ☐ k. Electronic / Electric Goods (Computer/Laptop, TAB, Printer, UPS, Generator, etc.).
- ☐ l. Furniture / Wood & Others.
- ☐ m. Motor Garage or Workshop.
- ☐ n. Advertisement of Newspaper or Magazine or Private Television Channel or Private Radio Station or any Web Site.
- ☐ o. Communication related works (Text, Voice and IVR messages and similar fields).
- ☐ p. Petrol Pump or Refueling Station.
- ☐ q. Others (please specify): _____

I do hereby declare that the above information and data are true. I also declare that I will abide by all the guidelines relating to enlistment of Research, Training and Management (RTM) International.

Full Name:

Signature with seal and Date