



Job Vacancies at RTM International

Job Circular No.: 20251228-033

Position: Midwife Supervisor

Reports To: Program Manager/ Medical Coordinator/ Clinic in Charge

Number of Vacancies: 01

Research, Training and Management (RTM) International NGO working in the Cox's Bazar to implement different projects supported by Government of Bangladesh, UNFPA, UNICEF and others development partners. To provide essential health services to the affected population in different location RTM requires to fill up vacancies in the mentioned position.

Job Responsibilities:

1. Provide direct clinical supervision to midwives by observing practices, offering constructive feedback, and ensuring adherence to protocols and best practices.
2. Mentor and support midwives in developing their clinical skills, knowledge, and confidence in managing pregnancy, childbirth, and postpartum care.
3. Address and resolve clinical challenges or emergencies encountered by midwives to ensure the safety and well-being of patients.
4. Manage and maintain essential supplies, equipment, and medications for reproductive health services.
5. Oversee the implementation of clinical protocols and guidelines for maternal and newborn care.
6. Monitor and evaluate the quality of care provided at the clinic, identifying areas for improvement and implementing corrective measures.
7. Contribute to developing and implementing PHC programs focusing on maternal and newborn health.
8. Identify training needs for midwives and participate in conducting training sessions on key topics.
9. Maintain updated knowledge of best maternal and newborn health practices to enhance service delivery.
10. Maintain the standard guidelines of Infection and Prevention Control (IPC) at all facilities.
11. Collaborate effectively with healthcare professionals, community leaders, and stakeholders to ensure comprehensive care for women and newborns.
12. Advocate for the needs of women and girls in the refugee camps, promoting access to high-quality reproductive health services.
13. Maintain close communication and follow guidance from the Program Manager, Medical Officer in charge, and Medical Coordinator.



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14. Know, understand, and comply with all the policies of RTM International, including HR Policy, PSEA, Code of Conduct and Workplace policy.
15. Perform any additional tasks as assigned by the authority to support the efficient functioning of the healthcare facility.

Employment Status:	Contractual (03 months initially)
Salary :	=52,500/- BDT
Job Location:	Ukhiya, Cox's Bazar (Rohingya Camp Based).
Educational requirements:	Diploma in Midwifery with a certificate from the Bangladesh Nursing and Midwifery Council.
Experience and other Requirements:	Minimum 2 years' experience in the related field The Following capabilities are mandatory: <ul style="list-style-type: none">▪ Working experience at the Rohingya refugee camp will be an asset.▪ Good communication skills in both English and Bangla.▪ Knowing the Chattogram/Rohingya dialect will be an asset for the candidates.▪ Basic knowledge of IT and digital tools.
Compensation & other benefits:	As per organization policy.
Last date of submission:	03 January, 2026
Applying to:	job03@rtm-international.org

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.



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Application Instruction

Job Circular No.: 20251228-033

(Applicant must mention job circular no. & Position in E-mail Subject Line)

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or before 03 January, 2026** to E-mail address: job03@rtm-international.org (*indicating Circular No. & Position name in the Subject line*).

Written Examination can be taken.

Only short-listed candidates will be called for interview.
No TA/DA will be provided for attending the interview.

Director (Administration)