

RTM International is going to appoint some skilled professionals for UN Funded project in the following positions to provide emergency support for socio-economic recovery and capacity building, to promote gender, women's empowerment, to enhance advocacy and leadership capacities, GBV awareness, social cohesion among Rohingya population and neighboring host population. Those who consider themselves eligible and willing to be based in Teknaf, Ukhiya and Cox's Bazar Sadar Upazilla (sub-districts) of Cox's Bazar district may apply.

You are kindly requested to fill-up your details information by click on the link:

<https://forms.gle/aDVmqX4dzvqzk6gYA> .

Job Circular No.: 20240801-019

Position: Project Officer (Market linkage)

Details information are given below:

Requirements

Education

- Minimum Graduation in any relevant subject/discipline (Preferable in Marketing/ Business Administration / Economics) from any recognized university/institution.

Experience

- At least 2-3 years in market visit, price monitoring, chart development and beneficiary communication.
- Relevant Experience (market linkage program/supply chain management/logistic department) of a minimum 2 years in any organization/company.

Responsibilities & Context

The Market Linkage Officer will be responsible for establishing and maintaining a list of local enterprises in the targeted location and identify the potential business enterprises for market support.

H/she will Facilitate Producer Groups to develop marketing plan and meet entrepreneurs for other technical needs.

Job Requirements

- Facilitate development and expansion of relationships between buyers and producer groups of different materials from livelihoods and self-reliance skill training on tailoring & dressmaking and block print and design.
- Explore the possible entrepreneurs and try to assess the demands; accordingly communicate it to the producers.
- Act as a focal point for promoting the market.

- Identify relevant market actors, and potential enterprises, hotels and assess end markets.
- Develop and organize a market linkage plan that connects pre-identified buyers.
- Integrate the beneficiaries with the distribution networks.
- Identify problems/constraints/challenges in the marketing system and undertake necessary initiatives to solve these.
- Understand the market demands and supply of selected commodities, producers' capacity, existing products, and markets in the target area.
- Facilitate linkages between traders/markets and beneficiaries and link producers to new market opportunities.
- Collaborate and maintain relationships with the buyer
- Ensure regular field activities and visit on regular basis in respective group and relevant areas.
- IGA monitoring and follow up.
- Attend different meeting, training, workshop and other event activities.
- Prepare & submit relevant activities plan with report in a timely manner.
- Provide field report to Project Coordinator regularly and as or when necessary.
- Perform any other relevant tasks as assigned by the Line Manager

Additional Requirements

- Effective communication with target group members to ensure broad understanding on their role and responsibilities and are strengthened to successfully contributing towards the achievements of planned activities.
- Computer knowledge on MS Office, MS Excel and Power Point.
- Has strong team management skill
- Have good communication skills with different stakeholders in the related field.
- Proficiency in both written and spoken English.
- Work experience in rohingya context would be prioritized.

Compensation & Other Benefits: As per the organization's policy.

Workplace: Work at office/field

Employment Status: Contractual in line with project period

Job Location: Cox's Bazar (Teknaf,Ukhia)

Last date of Submission: **On or Before 16 August, 2024**

Application Submitted Link: <https://forms.gle/aDVmqX4dzvqzk6gYA>

Read Before Apply

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Attention

RTM International has Policy regarding Protection from Sexual Exploitation and Abuse (PSEA), Gender Policy, Child Protection Policy. Organization has Policy of Zero Tolerance regarding this issue. Candidates having knowledge on PSEA will be preferred. Female candidates are encouraging to apply.

Instructions of Application

Interested candidates are requested to apply to the Director (Administration), RTM International, 581, Shewrapara, Mirpur, Dhaka-1216 by submitting your details in "Employment Application Form" form by click on this link: <https://forms.gle/aDVmqX4dzvqzk6gYA> .

Upload your CV along with a cover letter, academic and experience certificates, training and certifications, NID and other relevant documents in one file by PDF or Doc file (The file size must be under 10 MB). File name should be as [Position name-your name-date ... such as **Project Officer (Market Linkage)** and certificates, etc.] **On or Before 16 August, 2024.**

Only short-listed candidates will be called for interview.

No TA/DA will be provided for attending the interview.

Director (Administration)