

RTM International Health Systems Improvement Officer (HSI Officer)

Summary

Vacancy: 6 Location: Anywhere in Bangladesh Experience: At least 5 years

Published: 5 Dec 2024

Applicants are encouraged to submit **Video CV**.

To access Application Insights [Get Bdjobs Pro](#)

Requirements

Education

- Bachelor of Medicine and Bachelor of Surgery(MBBS)
- MBBS/ Master's Degree in Public Health/Master's Degree Social Science/ Master's in Development Studies or related field.

Experience

- At least 5 years
- The applicants should have experience in the following business area(s):
NGO

Additional Requirements

- Minimum of 5 years of experience in health systems strengthening or project management, preferably within the NGO sector
- Experience working on health system strengthening-related projects will be an added advantage.
- Experience in working closely with government health departments, and local government institutions and other health facilities (NGOS and private).
- Experience to ensure the effective delivery of project activities
- Familiarity with government electronic data management systems and data collection tools.
- Software applications: Advanced knowledge of MS Excel, PowerPoint, Word, and Outlook.
- Language: Proven ability to write and speak using Bangla and English language.
- Communication and influencing skills: Excellent interpersonal communication skill.
- Relationship management: Demonstrated experience in management, coordination, teamwork, and planning skills, with proven ability to function effectively with multiple counterparts in the public, NGO and private sectors.

Responsibilities & Context

Introduction Text: Research, Training and Management International (RTMI) founded in 1994, stands as a beacon of empowerment in Bangladesh's NGO landscape. RTM International (RTMI) is inviting applications from qualified candidates for the position of Health Systems Improvement Officer (HSI Officer) under the USAID-funded project, Strengthening Local Level Health Systems (SLLHS) Activity. This activity will help district and upazila managers and their teams through a facilitative approach to capacity strengthening to strengthen the local health system.

RTMI will work in a consortium to strengthen local level health systems to deliver quality, equitable public health services while optimizing resources to improve the health status of all Bangladeshis residing at the district/local level. We are looking for dynamic and competent individuals to support local level health managers and other stakeholders to strengthen the health systems function.

Name of the Position:

Health Systems Improvement Officer (HSI Officer)

Vacancy: Six (6).

Duration:

Initial contract of 8 months with the possibility of extension through September 2029 subject to performance assessment and availability of funds.

Employment Status:

Full-time.

Job Responsibilities:

- Assist Cluster Manager in developing detailed activity plans and timelines for project implementation at local level, ensuring that they align with the overall project objectives and donor requirements.
- Facilitate the development of Health System Improvement plans (HSIP) by district and Upazila level health Managers.
- Continuous capacity building of the District/upazila and facility level managers in planning and implementation of HSIP through resource mapping and resource optimization.
- Build capacity of the local level managers in engaging the local level stakeholders in identifying the equity, epidemiological and health systems gap analysis and HSIP development and execution.
- Provide continuous capacity building for local health managers to manage stewardship strengthening activities throughout the HSIP cycle.
- Support the local managers in HR planning including skill development, logistic procurement and planning, Quality improvement planning, emergency planning etc. for quality ESP service delivery from district/upazila and below level facilities.
- Liaison with local stakeholders including the USAID's IPs within district and below for health systems improvement.
- Responsible to facilitate/support organize district level SLLHS events including HSIP development/ pause and reflect sessions for learning and adaptation.
- Regular coordination with the GOB officials, local stakeholders, private sectors for building their capacity in HSIP implementation.
- Build the capacity of local managers to contribute to and facilitate the existing participatory budgeting process with local government, ensuring that health-related priorities are included.
- Build the capacity of health managers to operationalize emergency preparedness, including stakeholder coordination and community engagement, to trigger responses in alignment with the HSIP plan. Documentation of Project initiatives, challenges and lesson learned.
- Build capacity of the local level managers in engaging the local stakeholders including the local government, NGOs, other development partners and the communities in HSIP development and implementation. Assist to document and identify advocacy strategies at local level aimed at improving access to government health services and strengthening the local health system.
- Collecting data for MEL&R reporting.

Skills & Expertise

Communication Data Management and Analysis Health Systems Improvement NGO

Compensation & Other Benefits

Competitive salary, commensurate with qualifications and experience.

Workplace

Work at office

Employment Status

Full Time

Job Location

Anywhere in Bangladesh

Read Before Apply

Applying to (E-mail Address): job21@rtm-international.org

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Apply Procedure

Hard Copy

Attention:

RTM International has Policy regarding Protection from Sexual Exploitation and Abuse (PSEA), Gender Policy, Child Protection Policy. Organization has Policy of Zero Tolerance regarding this issue.

Candidates having knowledge on PSEA will be preferred. Female candidates are encouraging to apply.

Application Instruction

Job Circular No.: **20241204-035 (Applicant must mention job circular no. in E-mail Subject Line).**

Interested candidates are requested to apply to the Director (Admin), RTM International, 581, Shewrapara, Mirpur, Dhaka. Electronic copy of the application, detailed curriculum vitae along with recent passport size photograph, contact number, e-mail address, copy of NID, academic all certificates are to be sent to Email: job21@rtm-international.org (**indicating name of the Position and Job Serial No. in the Subject line**) on or before 10 December 2024.

Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>).

Only short-listed candidates will be called for interview. Women are encouraging to apply.

No TA/DA will be provided for attending the interview.

Director (Administration)

Company Information

RTM International

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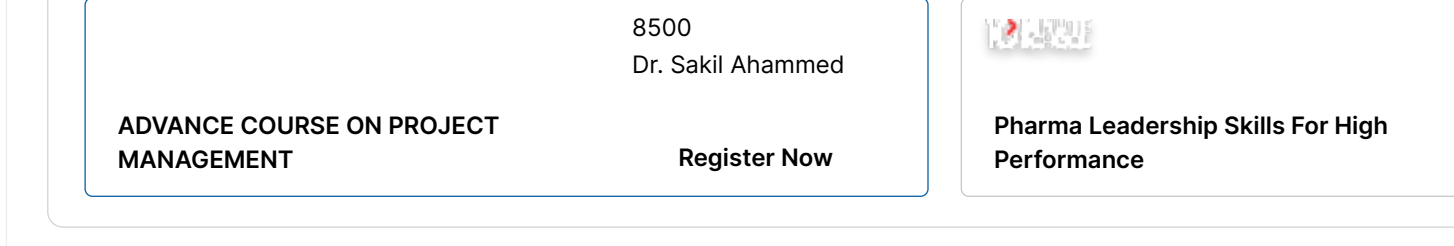
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Our Contact Centre is available from 9 am to 8 pm (Saturday to Thursday).