



Job Vacancies at RTM International

Job Circular No.: 20250820-019

Position: Nurse

Location: Ukhiya, Cox's Bazar

Number of Vacancies: 01

Reports To: Medical Coordinator / Clinic In-Charge

About RTMI:

Research, Training and Management International (RTMI) is a non-profit, women-led resource organization established in 1994 transforming development landscapes across Bangladesh including Cox's Bazar, Bhasanchar and Sylhet.

Job Responsibilities:

RTMI is seeking dedicated and compassionate Nurses to support the health services at the RTMI primary healthcare centre (PHC) in FDMN camps. Nurses will provide comprehensive patient care and support both facility- and community-based health services.

Key Responsibilities:

- Provide direct nursing care to admitted patients, including medication administration, vital sign monitoring and assistance with daily activities.
- Support maternal, neonatal, and child health services, including antenatal and postnatal care, delivery assistance, and newborn care if needed.
- Assist in emergency and first-aid care, including stabilization and preparation for referral when necessary.
- Maintain accurate nursing records, medication charts, and daily care documentation.
- Participate in PHC activities, including community health promotion and outreach sessions.
- Collaborate with doctors, senior nurses, midwives and paramedics to provide integrated, patient-centered care.
- Ensure proper management and rational use of medical supplies and equipment.
- Follow strict IPC protocols and uphold patient safety and confidentiality at all times.
- Engage in trainings and capacity-building activities to strengthen nursing skills.
- Perform any other tasks assigned by the RTMI authority to support program needs.

Employment Status:	Contractual (04 months, may extend later)
Salary:	As per organization policy
Job Location:	Ukhiya, Cox's Bazar
Educational requirements:	<ul style="list-style-type: none">▪ Diploma or Bachelor's degree in Nursing from a recognized institution.▪ Valid BNMC registration.



Experience and other Requirements:	Minimum 1 year of clinical experience, preferably in low resources or humanitarian settings. Additional competencies: <ul style="list-style-type: none">• Prior experience in emergency response or in resource-limited settings like Bhasanchar or FDMN camps is highly desirable.• Strong patient care, teamwork, and communication skills.• Willingness to be stationed in a remote location and work in challenging conditions.• Fluency in Bangla; basic English is preferred; knowledge of local dialect is an advantage.
Compensation & other benefits:	As per organization policy
Last date of submission:	24 August 2025
Applying to:	job03@rtm-international.org

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

Application Instruction

Job Circular No.: 20250820-019

(Applicant must mention job circular no. & Position in E-mail Subject Line)

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or before 24 August 2025** to E-mail address: job03@rtm-international.org (*indicating Circular No. & Position name in the Subject line*).

Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>).

Only short-listed candidates will be called for interview.
No TA/DA will be provided for attending the interview.

Director (Administration)