

Job Vacancies at RTM International

Research, Training and Management (RTM) International NGO working in the Cox's Bazar to implement different projects supported by Government of Bangladesh, UNFPA, UNICEF and others development partners. To provide Sexual and Reproductive Health (SRH) services in different location RTM requires to fill up vacancies in Medical Officer positions.

Position: Medical Officer- Female

Number of Vacancies: 02

Job Responsibilities:

- Provide obstetric and gynecological services including ANC, Safe delivery (BEmONC), PNC services, newborn care and other components of SRH services at facility level.
- Provide technical assistance to the SRH services implemented by RTM International.
- Ensure the quality of services through all the facilities where RTM International is implementing SRH services with financial and technical support from UNFPA.
- Taking decisions regarding referral of individual patients.
- Provide telephonic guidance for emergency patients when sought for by the camp staff
- Provide guidance and supervise field based technical staffs (Midwives /Paramedics, etc.) and provide need based support and technical assistance (TA)/mentoring support.
- Organize Continuous Medical Education (CME) for the midwives, medical assistants and paramedics working with RTM International.
- Work in close coordination with UH&FPO, Medical Specialist (Obs./Gyn) and the Sr. Project Manager, RTM International, Ukhiya office.
- Submit monthly performance report/special report to the Sr. Project Manager, RTM International, Ukhiya office.
- Conduct/participate in medical audits relating to maternal mortality/complication.
- Work in coordination with the RTM Dhaka based Technical Officer and the focal (technical) persons of donor.
- Provide support in identifying and conducting technical training and capacity building activities.
- Any other responsibility assigned by the authority.

Employment Status:	Contractual
Job Location:	Cox'sbazar and Bhasanchar
Educational requirements:	<ul style="list-style-type: none">▪ MBBS Completed any reputed medical institute. Must have registration from Bangladesh Medical and Dental Council.

Experience and other Requirements:	Minimum 1-year experience in the related field- <ul style="list-style-type: none"> ▪ Post-graduation training in gynecology & obstetric at least 6 months will be an asset. ▪ CMU/DMU will be an asset. ▪ Good communication skills in both English and Bangla.
Compensation & other benefits:	As per organization policy
Last date of submission:	17 December 2024
Applying to:	https://forms.gle/n6xFWB4ZraBHYvJV8

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

Application Instruction

Job Circular No.: **20241210-035** (*Applicant must mention job circular no. & Position in E-mail Subject Line*).

Interested candidates are requested to apply to the **Director (Administration), RTM International, 581, Shewrapara, Mirpur, Dhaka-1216** by submit your details in “**Employment Application Form**” by click on this link or copy this link in to the browser address bar, login by your **Gmail account** and submit your information: <https://forms.gle/n6xFWB4ZraBHYvJV8>.

Upload your CV along with a cover letter, academic and experience certificates, training and certifications, NID and other relevant documents in one file by PDF or Doc file (The file size must be under 10 MB). File name should be as [**Position name - your name - date ...** such as "**Medical Officer-karim-cv and certificates-10-Dec-2024**", etc.] **on or before 17 December 2024**.

Only short-listed candidates will be called for interview.
No TA/DA will be provided for attending the interview.

Director (Administration)