



Job Vacancies at RTM International

Job Circular No.: 20250708-014(2)

Position: Midwife

Location: Ukhiya and Teknaf Upazila, Cox's Bazar

Number of Vacancies: 06

Reports To: Midwife Supervisor

About RTMI:

Research, Training and Management International (RTMI) is a non-profit, women-led resource organization established in 1994 transforming development landscapes across Bangladesh including Cox's Bazar, Bhasanchar and Sylhet.

Job Responsibilities:

RTMI is seeking skilled and compassionate midwives to provide Sexual and Reproductive Health (SRH) services in different working facilities of RTMI.

Key Responsibilities:

- Provide supervision, care, and advice to women during pregnancy, labor, and the postpartum period.
- Deliver comprehensive antenatal care, including necessary screening tests, in hospitals, community settings, and at home.
- Offer counseling and guidance before and after screenings and tests.
- Independently conduct deliveries and care for newborns.
- Manage complications during pregnancy and childbirth following the principles of basic emergency obstetric care (BEmOC).
- Provide post-delivery counseling and motivation on breastfeeding, newborn care, family planning, and personal hygiene.
- Identify high-risk pregnancies and ensure timely referrals to specialized government or field hospitals, doctors, and medical specialists.
- Offer support and advice following events such as miscarriage, termination, stillbirth, neonatal abnormality, or neonatal death.
- Provide primary care services to women of reproductive age in line with the Basic Package of Health Services (BPHS).
- Supervise primary health care activities carried out by female health workers within the community.
- Educate and counsel women, families, and the community on reproductive health, including preparation for childbirth, hygiene, nutrition, and parenting.
- Advise on and support the daily care of newborns, including breastfeeding, bathing, and feeding practices.
- Provide non-surgical family planning services and counseling on surgical methods.
- Adhere strictly to health center policies, procedures, quality improvement initiatives, safety protocols, and infection prevention and control standards.



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- Contribute to reducing the need for cesarean sections and decreasing the rates of labor induction and augmentation.
- Help lower infant mortality and preterm birth rates; take necessary actions to manage emergencies and perform immediate resuscitation if required.
- Support efforts to reduce maternal mortality and pregnancy-related complications.
- Ensure cleanliness and proper maintenance of instruments and equipment.
- Maintain infection prevention measures and keep necessary materials ready for use.
- Arrange for the availability of blood donors to accompany patients during referrals, as per the quick referral matrix.
- Supervise support staff (cleaners, guards, etc.) to ensure cleanliness, proper waste management, and timely food supply for clients.
- Maintain and update all health facility registers and records accurately.
- Properly fill out partographs, referral forms, and consent forms to clearly communicate the patient's condition during referrals.
- Maintain thorough records within the birthing unit.
- Perform any other duties as assigned by supervisors or the authority.

Employment Status:	Contractual (05 months, may extend later)
Salary:	50,000/-
Job Location:	Ukhiya and Teknaf Upazila, Cox's Bazar
Educational requirements:	<ul style="list-style-type: none">• Diploma in Midwifery Program from a recognized institution.• Valid BNMC registration.
Experience and other Requirements:	<ul style="list-style-type: none">• Minimum 1-year experience in the related field.• Working experience at Rohingya refugee camp will be an asset.• Good communication skills in both English and Bangla.• Knowing the Chattagram language will be an asset for the candidates.• Strong patient care, teamwork, and communication skills.• Willingness to be stationed in a remote location and work in challenging conditions.
Compensation & other benefits:	As per organization policy
Last date of submission:	14 July 2025
Applying to:	job01@rtm-international.org

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.



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Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

Application Instruction

Job Circular No.: 20250708-014(2)

(Applicant must mention job circular no. & Position in E-mail Subject Line)

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or before 14 July 2025** to E-mail address: job01@rtm-international.org (*indicating Circular No. & Position name in the Subject line*).

Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>).

Only short-listed candidates will be called for interview.
No TA/DA will be provided for attending the interview.

Director (Administration)