



## Job Vacancies at RTM International

**Job Circular No.: 20250917-020**

**Position:** Sr. Medical Officer (Female)

**Location:** Bhasanchar

**Number of Vacancies:** 01

**Reports To:** Sr. Project Manager/ Medical Coordinator

### **About RTMI:**

Research, Training and Management International (RTMI) is a non-profit, women-led resource organization established in 1994 transforming development landscapes across Bangladesh including Cox's Bazar, Bhasanchar and Sylhet.

### **Job Responsibilities:**

RTMI is seeking a dedicated and experienced Sr. Medical Officer to provide obstetric and gynecological services including emergency obstetric care and cesarean sections at Govt. 20-bed Hospital, Bashan Char, Hatia, Noakhali.

### Key Responsibilities:

- Provide obstetric and gynecological services including emergency obstetric care and cesarean sections at Govt. 20-bed Hospital, Bashan Char, Hatia, Noakhali.
- Taking decisions regarding referral of the individual patient to the higher-level facility.
- Provide technical assistance to the SRH services in Govt. 20-bed Hospital, Bashan Char, Hatia, Noakhali.
- Work in close coordination with the Medical Officer of RTM at Govt. 20-bed Hospital & Coordination Officer, Bashan Char, Hatia, Noakhali.
- Organize Continuous Medical Education (CME) for the staff working in Govt. 20-bed Hospital, Bashan Char, Hatia, Noakhali.
- Submit monthly performance report/special report to the Project Manager and Coordination Officer RTM International, Bashan Char, Hatia, Noakhali.
- Conduct/participate in medical audits relating to maternal mortality/complication.
- Provide telephonic guidance for emergency patients when sought by the RTM International staff at 20-Bed Hospital Bashan Char, Hatia, Noakhali.
- Work in coordination with the RTM Dhaka-based Technical Officer, Project Coordinator, and the focal (technical) persons of UNFPA.
- Provide support in identifying and conducting technical training and capacity-building activities.
- Any other responsibility assigned by the authority.

<b>Employment Status:</b>	Contractual
<b>Salary:</b>	=245,813/- BDT
<b>Job Location:</b>	Bhasanchar 20 bed hospital, Bhasanchar, Hatia, Noakhali



## Research, Training and Management (RTM) International

<b>Educational requirements:</b>	MBBS from any reputed medical college along with DGO/ PGT in Obs. & Gynae
<b>Experience and other Requirements:</b>	<ul style="list-style-type: none"><li>• Minimum 1-2 years of working experience, preferably in rural or humanitarian settings.</li><li>• Excellent interpersonal and communication skills.</li><li>• Strong organizational and problem-solving abilities; capable of working independently and as part of a team.</li><li>• Must be willing to be based full-time in Bhasanchar.</li><li>• Fluency in Bangla; basic English proficiency required; local dialect skills are an advantage.</li></ul>
<b>Compensation &amp; other benefits:</b>	As per organization policy
<b>Last date of submission:</b>	<b>25 September, 2025</b>
<b>Applying to:</b>	<a href="mailto:job01@rtm-international.org">job01@rtm-international.org</a>

### Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

### Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

### ### Application Instruction ###

**Job Circular No.: 20250917-020**

**(Applicant must mention job circular no. & Position in E-mail Subject Line)**

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or before 25 September 2025** to E-mail address: [job01@rtm-international.org](mailto:job01@rtm-international.org) (**indicating Circular No. & Position name in the Subject line**).

Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>).

Only short-listed candidates will be called for interview.

No TA/DA will be provided for attending the interview.

**Director (Administration)**