

## **Job Announcement at RTM International**

**JOB Circular No. : 20261006-018**

**Position : MNCH Counselor (Female)**  
**Location : FDMN Camps in Cox's Bazar**  
**Report to : Medical Officer (Clinic in Charge)/Head of Operations-Field**

### **About RTMI:**

Research, Training and Management (RTM) International is a National NGO working in Cox's Bazar to implement different projects supported by the Government of Bangladesh, UNFPA, UNICEF and other development partners. To provide essential health services to the affected population across different locations, RTM needs a female MNCH Counselor for the Rohingya Camp as per the criteria given below:

### **Job Responsibilities:**

RTM is looking for a qualified and experienced MNCH Counselor to provide counseling and awareness support on maternal, newborn and child health (MNCH) services at the health facility and community level in Rohingya camps. The MNCH Counselor will support pregnant women, lactating mothers, caregivers, adolescents and families through health education, counseling, referral support and follow-up to improve service uptake and promote healthy practices.

### **Major Responsibilities:**

- Provide counseling to pregnant women, lactating mothers and caregivers on ANC, PNC, safe delivery, newborn care, family planning, nutrition, immunization and danger signs during pregnancy and childhood.
- Conduct individual and group counselling sessions at facility and community level.
- Support early identification and referral of high-risk pregnancies, newborn complications, malnutrition, GBV/PSEA-related concerns and other protection issues as per protocol.
- Encourage timely uptake of MNCH services including ANC visits, institutional delivery, PNC, immunization, growth monitoring and child health services.
- Provide basic counselling on breastfeeding, complementary feeding, maternal nutrition and hygiene practices.
- Support outreach activities, courtyard sessions and community awareness sessions on MNCH-related topics.
- Maintain proper counseling records, attendance sheets, referral notes and follow-up registers.
- Coordinate with midwives, medical officers, nurses, CHWs, community mobilizers and other facility staff to ensure continuum of care.
- Ensure confidentiality, dignity and respectful communication with all clients, especially women, adolescents and vulnerable groups.
- Support health education materials distribution and assist in preparing reports as required.
- Promote gender-sensitive, culturally appropriate and client-centered counseling services.
- Follow RTMI safeguarding, PSEA, child protection and code of conduct policies at all times.
- Perform any other tasks assigned by the RTMI authority to support service delivery.

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|---------------------------|------------------------------|
| <b>Employment Status:</b> | Contractual                  |
| <b>Job Location:</b>      | Ukhiya, Cox's Bazar          |
| <b>Salary:</b>            | As per organizational policy |

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| <b>Educational requirements:</b>          | Bachelor's degree in Nutrition / Public Health / Nursing or any relevant discipline from a recognized institution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Experience and Other Requirements:</b> | <p>Minimum 2-3 years of experience in health counseling, MNCH, SRH, nutrition, community health or humanitarian response.</p> <p>The Following capabilities are mandatory:</p> <ul style="list-style-type: none"> <li>▪ A dynamic individual with a demonstrated ability to perform effectively in a demanding, fast-paced environment.</li> <li>▪ Experience working in FDMN camps, host communities or resource-limited settings will be preferred.</li> <li>▪ Ability to coordinate services effectively across multiple facilities and work collaboratively with multidisciplinary teams.</li> <li>▪ Fluency in Bangla; basic English proficiency required; knowledge of local dialects is an advantage.</li> <li>▪ Good analytical, documentation, and report writing skills.</li> </ul> |
| <b>Compensation &amp; other benefits:</b> | As per the organization's policy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Last date of submission:</b>           | <b>10 October 2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Applying to:</b>                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

**Read Before Applying:**

The incumbent will maintain and abide by the RTM International Code of Conduct while discharging any duties in the refugee camps (while interacting with/treating/counseling the refugee population) and will commit to abiding by the PSEA core principles and other requirements.

**Attention:**

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a zero-tolerance policy on this issue. Candidates who know PSEA will be preferred. Female candidates are encouraged to apply.

**Application Instruction**

**Job Circular No.: 20261006-018**

**(Applicant must mention job circular no. & Position in E-mail Subject Line)**

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or before 10 October 2026** to E-mail address: [job03@rtm-international.org](mailto:job03@rtm-international.org) (indicating Circular No. & Position name in the Subject line).

Only short-listed candidates will be called for interview.

No TA/DA will be provided for attending the interview.

**Director (Administration)**